



Greater Colorado Council – National Youth Leadership Training

Job Title:	NYLT Council Coordinator	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	NYLT	Salary Level:	VOLUNTEER
Location:	22799 N. Elbert Road Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Camping Director (Council) MSR Ranch Director (On Site) Council Training Committee	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Organize the NYLT program for the Greater Colorado Council following the BSA NYLT syllabus. Organize and coordinate the required paperwork and training necessary to be on NYLT staff. Ensure that all YPT rules are followed for the NYLT Program.

Job Description

ROLE AND RESPONSIBILITIES

- Coordinate plans with the Council Camping Director and MSR Ranch Director.
- Coordinate and inform the MSR Ranch Director of all issues while on site. Assist with investigations and response. Report issues with participants and staff immediately.
- Be familiar with and direct the camp emergency procedures as directed by the MSR Ranch Director as needed.
- Serve as a mentor and coach to the Course Directors and Scoutmasters.
- Recruit quality adult and youth staff members. Ensure the required paperwork is completed by all staff prior to their arrival at camp.
- Work with the MSR Ranch Director to ensure all BSA and State of Colorado policies and procedures are followed.
- Conduct staff training that meets BSA NYLT, BSA Camp Standards, and State of Colorado requirements prior to the NYLT session.
- Be familiar with and help the head Food QM to accept deliveries of food to camp.
- Be familiar with and help the head Equipment QM to maintain the equipment of camp.
- Be well-versed in all core content sessions to act as a resource and role model to participants.
- Serve as mentor and coach to the Course Directors, and Scoutmasters.
- Work closely with Course Directors, Scoutmasters, and other adult staff to ensure their effectiveness in completing staff assignments.
- Model core learning and leadership messages of the NYLT syllabus.
- Assist in the setup and cleanup of NYLT camp. This includes all camp areas and buildings. Not limited to removing trash, cleaning restrooms, and showers, and making sure the QM areas are ready for the next program.
- Other duties as assigned.



BOY SCOUTS
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CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid (Prior to Start of Camp, NOT provided by the Council)
- Youth Protection (Online Prior to Camp)
- Must attend a NYLT Course Directors Conference annually, before the NYLT camping season.
- Orientation from the Council Medical Director and Health Team (Required, prior to start of camp).
- Other training as required by Council Management

Required for the Job

- Must be at least 21 years of age
- Must be a current member of the Boy Scouts of America
- Must be able to read, speak, and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions.
- Must be able to respond to emergencies on camp in varying weather conditions.
- Must be a strong supporter of the Council
- Must be able to pass a background check from the TRAILS database, CBI, and FBI
- Must complete all required State, Council, and National Trainings, and paperwork on time.
- Must have completed Wood Badge as a Participant
- Should have served as a staff member on a Wood Badge Course
- Must have attended a Course Directors Conference in the past 12 months, prior to courses

Directly Supervises

- NYLT Staff

Additional Notes

- None